

**COUNCIL OVERVIEW & SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED April 2014**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations made to Cabinet

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
3 October 2013 COSC 003	DIGITAL BY DEFAULT [Item 6]	That the Cabinet considers developing a high-level strategy document to help guide its approach to the digital delivery of both back-office and front-line services.	Cabinet	This was considered at the Cabinet meeting on 22 October 2013. A response was included in the Committee papers on 7 November 2013. It was agreed on 4 December 2013 that this matter would be reviewed 6 months after the appointment of a Chief Digital Design Officer.	June 2014

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
3 October 2013 COSC 004	DIGITAL BY DEFAULT [Item 6]	That consideration be given to identifying a Cabinet Member to take lead responsibility for the Council's overall approach to the digital delivery of services.	Cabinet	This was considered at the Cabinet meeting on 22 October 2013. A response was included in the Committee papers on 7 November 2013. It was agreed on 4 December 2013 that this matter would be reviewed 6 months after the appointment of a Chief Digital Design Officer.	June 2014
7 November 2013 COSC 008	RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE [ITEM 5]	The Cabinet Member for Business Services is requested to consider the Committee's recommendation, from its October meeting, regarding the development of a high-level strategy document to help guide its approach to the digital delivery of both back-office and front-line services.	Cabinet Member for Business Services	A Digital Update report was prepared for the Committee. It was agreed on 4 December 2013 that this matter would be reviewed 6 months after the appointment of a	June 2014

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				Chief Digital Design Officer.	
5 March 2014 COSC 015	RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE [ITEM 5]	That the appropriate Cabinet Members be invited to the meeting of the Performance & Finance Sub Group on 31 March 2014, to further discuss the issues highlighted in the Committee's recommendations from the last meeting.	Cabinet/Democratic Services	The appropriate Cabinet Members have been invited to the Performance & Finance Sub Group on 31 March 2014. The outcomes of these discussions will be shared at the meeting today as part of the budget monitoring item.	Complete
5 March 2014 COSC 016	BUDGET MONITORING REPORT & QUARTERLY BUSINESS REPORT [ITEM 6]	a) That, as a matter of urgency, the Cabinet considers how the Council will fund the cost of repairs required as a result of the recent flooding in the County, including the option to approve additional capital borrowing in 2014/2015, with the interest payments arising from the loan in 2014/2015 and future years to be met from within the Directorate's revenue budget.	Cabinet	These recommendations were considered by Cabinet at its meeting on 25 March 2014. A response is included in today's agenda papers.	April 2014

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		<p>b) That the Cabinet accelerate the Family, Friends and Community Support programme from April 2014 to increase capacity using an Invest to Save bid to review open cases.</p> <p>c) That the effectiveness of voluntary sector grants be reviewed to ensure, where appropriate, these align with and support the objectives of the Family, Friends and Community Support programme.</p> <p>d) That initiatives which have the potential to increase value for money be discussed with providers.</p> <p>e) That efforts to recruit and retain qualified staff to unfilled social worker posts be redoubled.</p>			

Select Committee and Officer Actions

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
7 November 2013 COSC 012	IMPROVING STAFF MORALE AND WELLBEING [Item 8]	The Committee receives a report on Surrey's People Strategy at a future meeting.	Head of Human Resources and Organisational Development	The Committee considered the next steps as part of its scrutiny of this topic on 4 December 2013. It was agreed that further scrutiny options would be explored. There is a further staff workshop planned for June 2014.	July 2014
4 December 2013 COSC 014	FAMILY, FRIENDS & COMMUNITY SUPPORT - SOCIAL CAPITAL IN SURREY [Item 7]	That the Committee receives an update report regarding the implementation of Family, Friends & Community Support.	Strategic Director for Adult Social Care	The Committee will receive this report in July 2014.	July 2014
5 March 2014 COSC 017	BUDGET MONITORING REPORT & QUARTERLY BUSINESS REPORT [ITEM 6]	That the Committee receive a further report outlining the options explored in relation to meeting the financial pressures created by flood-recovery. This report will be brought to the meeting on 2 April	Deputy Chief Finance Officer	The costs of the response and recovery phase of the flooding are still being assessed, so although estimates	July 2014



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		2014.		of the cost will form a part of the February budget monitoring, they are could be more or less than this. In addition, the government are announcing a range of different funding streams to help households, businesses and local authorities. These were outlined in the information pack distributed for the full Council meeting on Tuesday 18 March 2014. The level of this funding has not yet been confirmed. The combination of these these two unknowns make the net cost to the council difficult to predict with any accuracy.	

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				<p>One of the recommendations of the MTFP is that the Cabinet receive a report in July on the impact of the severe weather on service work programmes and revenue and capital budgets.</p> <p>In the light of this officers have proposed that the COSC consider the report closer to the time of the cabinet meeting, when greater information will be available.</p>	
5 March 2014 COSC 018	NEW MODELS OF DELIVERY PROGRAMME/ LOCAL AUTHORITY TRADING COMPANY UPDATE [ITEM 7]	That a further report on the progress of the New Models of Delivery Programme is brought to the Committee at its meeting in September 2014.	Democratic Services/ New Models of Delivery Programme lead officer	This item will be added to the agenda for September's meeting.	Complete

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